

DEPARTMENT OF PUBLIC FACILITIES - WORK REQUEST

The following is the information needed when a person calls to have a DPF related issue taken care of. Please fill it out as completely as possible, and give the form to Elaine; she will forward the form to the proper division.

DATE OF REQUEST: 6/19/07 TIME: 10:00? CALL TAKER: Sheila

LOCATION: 11/1/02 Date of accident

Wood + Acushnet Ave

CALLER'S NAME & ADDRESS: Jeanine - Allys (Sonville - Howard

PHONE NUMBER: (978) 345-2261 fx

REQUIRES IMMEDIATE ATTENTION (978) 345-4144 x116

NATURE OF PROBLEM: \_\_\_\_\_

NOTIFIED \_\_\_\_\_ TIME \_\_\_\_\_

WORK REQUESTED:

NATURE OF WORK: When signal was installed

Any data

ACTION TAKEN: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

DATE COMPLETED: \_\_\_\_\_ BY: \_\_\_\_\_